

As a Volunteer with the Canadian Alliance of Naturopathic Regulatory Authorities (“CANRA”), I recognize that I am entrusted with sensitive and confidential information. This information may include, but is not limited to, examination item and station information, personal, professional and proprietary information related to the CANRA Qualifying Examinations (CANRA QE), examination candidates and operations.

1. Confidentiality Obligation

I will hold in strict confidence all information acquired in my capacity as a Volunteer unless explicitly authorized for disclosure or legally required to disclose such information. I will ensure that my actions reflect the highest standards of integrity and professionalism in protecting the confidentiality of CANRA’s examinations.

2. Scope of Confidential Information

Confidential information includes, but is not limited to:

- Examination items and stations; content, structure and procedures.
- Internal communications and discussions related to my role as a Volunteer.
- Documents and reports provided to Volunteers in support of their role(s).
- Information about CANRA examinations, candidates, members, or affiliates that is not publicly available.
- Examination performance observations and information that is not publicly available.

3. Use of Confidential Information

I will not use confidential information for personal gain or for the benefit of any third party. I will only use such information to fulfill my responsibilities as a Volunteer of CANRA.

I will not engage in any examination preparatory programs, courses, lectures, training or material development for at least 5 years after the date I last participate as a CANRA Volunteer.

4. Responsibility for Safeguarding Information

I will take all reasonable measures to ensure that confidential information is securely stored and protected from unauthorized access, use, or disclosure.

5. Retention and Return of Confidential Materials

Upon the conclusion of my time as a Volunteer, or at any time upon request by CANRA, I will return or destroy all materials containing confidential information, including electronic and hard-copy records, unless retention is required by law.

6. Legal Compliance

I understand that my obligation of confidentiality survives the conclusion of my time as a Volunteer and continues indefinitely.

CANADIAN ALLIANCE OF NATUROPATHIC REGULATORY AUTHORITIES
ACKNOWLEDGEMENT OF DUTY OF CONFIDENTIALITY



Declaration:

I have read and understand this Acknowledgement of Duty of Confidentiality. I agree to adhere to its terms and recognize that failure to do so may result in my immediate termination as a Volunteer and may result in further legal action.

This Acknowledgement of Duty of Confidentiality is signed on _____,
202__.

Printed Name

Signature